

BLACK BOX PRODUCTION GUIDELINES

I. Financial Guidelines

- A) Ticket prices will be as follows:
 - 1) \$5.00 for a non-musical BBP.
 - 2) \$8.00 for a musical BBP.
 - 3) The ticket prices may be reviewed annually, if deemed necessary. The SCP Board may vote to raise or lower ticket prices.

II. The creation and choice of a BBP.

- A) The BBP will be chosen on the following criteria and others deemed necessary.
 - 1) The production's short odds of being produced as a main stage production.
 - 2) The reasonable ability to produce the play with NO budget.
 - 3) The opportunity for new directors.
- B) A BBP may be submitted by any SCP member in good standing as long as one of these two stipulations are met:
 - 1) Either the director or producer must have directed or produced for SCP in the past.
 - 2) The producer must be a member of the SCP Board during the production.
- C) The remainder of the crew, if any, is up to the discretion of the director/producer.
- D) The BBP may either be pre-cast or cast through auditions. If pre-cast, this must be included in original announcement. If auditions are to be held, the director or producer will be in charge of organizing and holding auditions.
- E) All set, set pieces, paint, construction equipment and hardware, sound and all other production essentials will be taken from current SCP stock. NO prop, costume, set piece, platform or flat may be destroyed, reconfigured, taken apart or otherwise altered without WRITTEN permission from the SCP Board. Exceptions are: lumber can be cut and built onto platforms/flats (plats) (so long as they can be removed); platforms and flats may be painted (so long as they may be unattached with no damage to them during strike).
- F) BBP production/program should be a minimum of 45 minutes in length and should not exceed 150 minutes in length.

III. Scheduling

- A) If appropriate submissions are received, at least one BBP will be produced in a calendar year. Additional productions will be considered, subject to the availability of the current production or facility schedule.
- B) BBP will be held for **one weekend only** and consist of a minimum of three performances and a maximum of five performances.

IV. General Guidelines

- A) All BBP submissions also fall under the Alternative Projects and Performances Guidelines. Please read them carefully.

BLACK BOX PRODUCTION SUBMISSION FORM

This form is to be filled out completely to be considered.

Contact Name _____

Telephone _____ Email _____

Production Title (ONE ONLY PER APPLICATION) **Please include a copy of the script(s) or printed materials, if using.**

Author _____ Publisher _____

Director _____

Producer _____

Music Director _____

Royalties _____

<u>Production Dates</u>	<u># of productions</u>
1 st Choice _____	_____
2 nd Choice _____	_____

****Please remember the availability of the theatre for auditions, rehearsals or an event will be subject to the season performance dates. These dates should be available from the play reading chair by July 1 of the prior year, pending receipt of licensing contract agreements.**

Casting (circle one): Auditions Pre-cast

Pre-Cast Actors' Names and Ages (if under age 18) _____

Venue _____

If you plan to use SCP space for production dates only, skip to the Set Needs.

Additional dates SCP space is needed for the following:

Auditions _____

Rehearsals _____

Set Needs _____

Prop Needs _____

Costume Needs _____

Lighting Needs _____

Sound Needs _____

Rehearsal Plan _____

I have read and understand the guidelines for SCP Alternative Projects and Performances AND the Black Box Production Guidelines.

SIGNATURE

DATE