

CABARET PRODUCTION GUIDELINES

I. Financial Guidelines

- A) Ticket prices will be suggested by the director and reviewed by the APP.

II. The creation and choice of the Cabaret.

- A) The Cabaret will be chosen on the following criteria and others deemed necessary.
 - 1) The reasonable ability to produce the Cabaret with a small budget for music, accompanist honorarium and copy paper. The budget should be submitted by the director or producer. Money for the budget will come from the APP fund.
 - 2) The production's theme.
 - 3) Audience appeal.
- B) Cabaret's may be submitted by any SCP member in good standing as long as one of these two stipulations are met:
 - 1) Either the director or producer must have directed, produced or music directed for SCP in the past.
OR
 - 2) The producer must be a member of the SCP Board during the production.
- C) The remainder of the crew, if any, is up to the discretion of the director/producer.
- D) The Cabaret should be cast through auditions. The director(s) or producer will be in charge of organizing and holding auditions.
- E) Plans for the set design or set needs will be submitted to the APP Committee at the time of application. If able, the set design should take into consideration the set designs from the shows surrounding the Cabaret.
- F) All set, set pieces, paint, construction equipment and hardware, sound and all other production essentials will be taken from current SCP stock. NO prop, costume, set piece, platform or flat may be destroyed, reconfigured, taken apart or otherwise altered without WRITTEN permission from the SCP Board. Exceptions are: lumber can be cut and built onto platforms/flats (plats) (so long as they can be removed); platforms and flats may be painted (so long as they may be unattached with no damage to them during strike).

- G) The Cabaret production/program should be a minimum of 45 minutes in length and should not exceed 150 minutes in length. Exceptions to the may be sybmitted to the APP for approval.

III. Scheduling

- A) If appropriate submissions submissions are received, the APP committee will consider Cabaret performance submissions, subject to the availability of the current production or facility schedule.
- B) The Cabaret will be held for **one weekend only** if performed at the SCP facility and consist of a minimum of two performances and a maximum of four performances. Exceptions to this may be submitted to the APP for approval.
 - 1) Additional off-site performance oportunties shall be presented to the APP committee for approval.

IV. General Guidelines

- A) All Cabaret submissions also fall under the Alternative Projects and Performances Guidelines. Please read them carefully.

CABARET PRODUCTION SUBMISSION FORM

This form is to be filled out completely to be considered.

Contact Name _____

Telephone _____ Email _____

Are you a Current (paid) member of SCP? _____ YES _____ NO

** Please note: All Production team and cast members must become SCP members.

Purpose/Theme/Topic: _____

Production Title (ONE ONLY PER APPLICATION) **Please include a copy of the script(s) or printed materials, if using.**

Director(s) _____

Producer _____

Music Director _____

Royalties _____

Ticket Price(s) _____ Adult _____ Student/Senior _____

Audition Dates _____ Location _____

Rehearsal Dates _____ Location _____

Production Dates

of productions

1st Choice _____

2nd Choice _____

**Please remember the availability of the theatre for auditions, rehearsals or an event will be subject to the season performance dates. These dates should be available from the play reading chair by July 1 of the prior year, pending receipt of licensing contract agreements.

Set Needs - ** Please attach a separate sheet with your set design or set needs.

Prop Needs _____

Costume Needs _____

Lighting Needs _____

Sound Needs _____

Rehearsal Plan _____

I have read and understand the guidelines for SCP Alternative Projects and Productions AND Cabaret Productions.

SIGNATURE

DATE